



# How to Properly Complete the NAFTA CERTIFICATE OF ORIGIN

Wednesday, December 17, 2003 9:00 a.m. – 12:00 noon

1201 Main Street, SCDOC Presentation Center

15<sup>th</sup> Floor, SouthTrust Building

Columbia, SC



**Sponsors:** Columbia U.S. Export Assistance Center  
S.C. Department of Commerce  
S.C. District Export Council

**Trainer:** Louisa Elder, Director, NAFTA Opportunity Center at NORBIC, Chicago, Illinois

According to the Canadian Importers and Exporters Association, custom officials estimate that well over **50% of the NAFTA Certificate of Origins are completed incorrectly resulting in the loss of both money and time** due to delays at the border, customs audits and the fees associated with both. This seminar provides a step-by-step outline of how to complete a NAFTA certificate of origin and will include a general overview of NAFTA, tariff rates, rules of origin and required record keeping in an easy-to-understand manner.

## **Program Outline:**

- Brief micro/macro explanation of NAFTA
- How to identify the HS Number
- Tariff rates: MFN versus NAFTA
- Rules of origin: Interpreting and examples
- Tariff shifts and regional value content
- Preference Criterion
- Completing the NAFTA Certificate of Origin
- Record keeping

**Who should attend?** All personnel from the following departments would benefit from this program: export, purchasing, R&D, compliance, Canadian and Mexican marketing/sales.

**Cost:** \$35.00 per person (includes handout materials and refreshments)

**To Register:** Complete and return the attached registration form with check made payable to SCDEC.

**Space is limited!** We anticipate great interest in this program and encourage early registration.

**\*\*NOTE:** Ms. Elder will be available from 1:30 – 3:30 p.m. for registrants who would like to ask specific questions pertaining to their company regarding NAFTA. Please indicate on registration form if you would like to participate in these roundtable discussions.

**Questions?** Contact Jayne Woodward, Columbia U.S. Export Assistance Center, (803) 253-3612, [Jayne.Woodward@mail.doc.gov](mailto:Jayne.Woodward@mail.doc.gov) or Amy Thomson, S.C. Department of Commerce, (803) 737-0488, [athomson@sccommerce.com](mailto:athomson@sccommerce.com).



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\*If more than one person from your company is registering, please photocopy registration form.

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

\$ 35 Registration included Yes\_\_\_\_ No\_\_\_\_

Please make checks payable to **SCDEC** and mail to **1201 Main Street, Suite 1720, Columbia SC 29201**.

\_\_\_\_\_ I am also interested in attending the roundtable discussion with Ms. Elder from 1:30 - 3:30 p.m. (To be held in same location as workshop.)

**\*\*To reserve your seat, please fax copy of completed registration form to: 803-253-3614**